



ATEE 2010 General Assembly Budapest, 29th August 2010

MINUTES

1. Apologies and adoption of the agenda:

No apologies were received.

Having approved the agenda, the General Assembly commenced at noon. President Giovanni Polliani opened the meeting and welcomed the ATEE members.

2. Minutes 2009

The minutes of the 2009 General Assembly held in Palma de Mallorca were published in the ATEE website on 15th October 2009: these were approved and accepted as an accurate record of the proceedings.

3. Presidential report

The President gave an overview of the past three ATEE years, the new activities and changes in structures and working procedures. He also pointed out the severe problems the Administrative Council had to face with regard to the closing of four projects that were partly financed by the European Commission – DG Education and Culture.

The report written by the President described the strategy and the financial policy adopted in the past three years. The text of the President's report would be added to these minutes.

In particular, the following items have been discussed:

- The new website had been developed further and access codes have been issued to allow a number of colleagues of each institution to access the membership part of the website and download the issues of the EJTE.

- To ensure the maximum transparency the amount of the back payments made to the European Commission were detailed in the President's reports;
- The re-structuring of the Association's affairs had taken some time as all the documentation had to be sorted out and rationalised over the past three years. During the same period the lease of the office came to an end and new premises had to be found.
- The general and financial management of the ATEE had always been situated in the ATEE office in Brussels - Rue de la Concorde 60. Due to the recent relocation the ATEE secretariat is now established in a new office, close to the European Quarter, in Brussels.

The GA approved the moving to the new office located in Rue Hobbema 67 - 1000 Brussels. The change of address would be updated in the Belgian national of associations (*Moniteur Belge*).

Mariagrazia Tagliabue will work in the Brussels' office with a part-time contract and will be in charge for the day-to day management of the same.

A copy of the President's report was distributed to all the attendees and would also be published in the website.

The General Assembly thanked the President for his efforts and energy to solve problems and to ensure the future of the association.

4. Financial reports

The presentation was made by Glynn Kirkham, who had been appointed *locum* Treasurer during the past General Assembly in Palma de Mallorca.

Glynn Kirkham introduced a paper outlining the financial report and income and expenditure. The copies had been previously distributed to the attendees. The shown financial report was drawn with regard to the period August 2008 – December 2009.

Due to the back payments of unclosed past projects funded by the European Commission, the balance showed a deficit.

The income for membership fees was lower than expected due to the fact that many members would pay the annual subscription later than due.

The President reminded the attendees that the accounts would have to be audited by a certified accountant.

The members approved the presented documents.

5. Financial situation

It was pointed out that from 2011 onwards the financial situation of the ATEE would be stable. The last back payment to the European Commission would have to be made in January-February 2011.

The main income would be guaranteed by the royalties deriving from the sales of the EJTE. The income deriving from the membership fees would also have to be increased through a proper strategy.

From 2010 onwards all the conference organisers would be obliged to sign a contract which would detail the tasks of the Association and those of the organising committee.

As already agreed by the AC, all the members were informed that the Institutions in charge for the ATEE conferences would have to deduct the following amounts from each conference fee:

- 20 EUR per participant for the Winter Conference;
- 40 EUR per participant for the Annual Conference;
- A contribution would have to be asked to the Spring Conference organisers.

These sums would be paid to the ATEE as detailed in the conference agreement. A special account had to be opened for the management of the conference fees.

Starting from the 1st January 2011 the financial year would have to correspond to the solar year as required by the Statutes.

A copy of the financial report was distributed to all the attendees. It was stated that the ATEE accounts had been found in good order.

All the members approved the documents and thanked the Administrative Council.

6. Presentation and approval of the 2011 budget

The paper with the proposed budget was presented by Glynn Kirkham. The 2011 budget was approved by all the members. A copy of the document was included in the financial report distributed to all the attendees.

7. EJTE editorial report:

The EJTE Editor Kay Livingston presented the editorial report over 2009, and underlined the fact that the status of the European Journal of

Teacher Education had risen to the top list of the Social Science Citation Index with a high impact factor (e.g. the number of citations of articles published in the EJTE).

The following problems were underlined:

- The lack of reviewers in different languages;
- The poor command of the English language;
- Rejection of many papers.

The Editor expressed her thanks to the reviewers that are crucial in sharing the work and maintaining quality, to the members of the Editorial Board and her Co-editor Geri Smyth.

A detailed report was handed over to all the attendees and added to the website.

8. 2011 Conferences

The following Conferences would be organised during the following year:

- Winter Conference, Bled (Slovenia) – 24-28 February 2011
- Spring Conference, Vilnius (Lithuania) – 5-7 May 2011
- Annual Conference, Riga (Latvia) – 24-28 August 2011

Since the Annual conference in Riga had already been presented, it was decided that no presentation would be made.

The presentation of the Winter Conference in Bled would take place during the closing session of the Budapest conference.

9. Election of new AC members and the new Vice President

The following candidates duly submitted their forms to be elected in the Administrative Council for the term 2010-2013:

- Joana Salazar Noguera, Vice President
- Esmahan Agaoglu, AC member
- Icara Holmesland, AC member
- Asa Morberg, AC member
- Davide Parmigiani, AC member
- Brigita Zarkovic, AC member

All the above candidates submitted their forms with at least three letters of support from other ATEE members. All the copies of the forms and the letters of support were made available to the Secretariat and could be published in the ATEE website in due time.

The persons indicated below have been appointed as Committee for counting the votes:

Marie Clarke
Nadine Engels
Thomas Jager
Glynn Kirkham
Mariagrazia Tagliabue

Three voting papers had to be annulled.

The votes were the following:

Joana Salazar Noguera, Vice President
157 yes, 0 no, 1 abstain

Esmahan Agaoglu, AC member
107 yes, 11 no, 38 abstain

Icara Holmesland, AC member
118 yes, 7 no, 32, abstain

Asa Morberg, AC member
172 yes, 2 no, 1 abstain

Davide Parmigiani, AC member
118 yes, 13 no, 27 abstain

Brigita Zarkovic, AC member
130 yes, 2 no, 17 abstain

As of 29th August 2010 the new ATEE Administrative Council would be the following:

- Justina Erculj, President
- Joana Salazar Noguera, Vice President
- Esmahan Agaoglu, AC member

- Marie Clarke, AC member
- Icara Holmesland, AC member
- Kay Livingston, Ex-officio member
- Asa Morberg, AC member
- Anja Swennen, AC member
- Davide Parmigiani, AC member
- Brigita Zarkovic, AC member

All the names would be published in the relevant page of the ATEE website and included in the official records (e.g. *Moniteur Belge*) as required by the Belgian Law.

10. Handover

As established by the internal regulations approved in 2009, the following documents were presented by the former President:

- the report of the past three years,
- the financial report of the last year, jointly with a record of the amounts in the bank accounts;
- a report on unresolved problems or eventual open projects.

The 2007- 2010 report and the updated bank statements showing the amounts on the two bank accounts were handed over to Justina Erculj, the new ATEE President, who thanked Giovanni Polliani for his excellent job.

11. Matters arising

All the Matters Arising were to be discussed on the Agenda.

12. Closure of the GA

The new President brought matters to a close and offered a communal thank you to the General Assembly. The GA ended at 1.40 pm.